

Date of Request:

FEDERAL HOUSING FINANCE AGENCY
OFFICE OF INSPECTOR GENERAL

Form A



**Reasonable Accommodation and Personal
Assistance Services Request Form**

This form is to be used to request or document the request for a reasonable accommodation or personal assistance services (PAS) by a Federal Housing Finance Agency Office of Inspector General employee or job applicant.

Requestor's Name _____ Requestor's Email/Phone: _____

Requestor's Status (check one): FHFA-OIG Employee FHFA-OIG Job Applicant

Requestor's Position or Position to which applying (Title, Series, Grade): _____

Anticipated Duration of Requested Accommodation or PAS: _____

Is request time sensitive? Yes No If request is urgent, add requested start date: _____

Requested Accommodation or PAS (add pages if necessary): _____

What alternative accommodations or PAS would allow you to perform the essential duties of your position or to apply to OIG? (add pages if necessary):

Signature of Employee or Applicant _____

Date _____

For FHFA-OIG Reasonable Accommodation (RA) Coordinator Use Only:

1. Has adequate medical documentation been provided to support that employee/applicant is a qualified individual with a disability? Yes No

2. Has adequate medical documentation been provided in support of request? Yes No

3. Will periodic review or update of medical documentation be needed: Yes No

4. FHFA-OIG RA Coordinator Recommendation: Approve Request Deny Request

5. Rationale (including alternative accommodation options if recommending denial)(add pages if necessary):

Signature of RA Coordinator: _____

Date: _____

For Deciding Official Use Only: Request is Approved

Request is Denied

If Request is denied, FHFA-OIG Form B must be completed as well.

Signature of Deciding Official _____

Date _____

Privacy Act Notice: In accordance with the Privacy Act (5 U.S.C. Section 552a), the following notice is provided: The information requested on this form is collected pursuant to 29 U.S.C. Section 7971; 12 U.S.C. Section 12101 eq seq; 29 CFR Section 1614.203; 29 CFR part 1630; 5 U.S.C. Section 2302; and 5 CFR part 12013 for the purpose of processing a request for reasonable accommodation or personal assistance services, and recordkeeping. Providing the requested information is voluntary; however, if you do not provide the requested information, your request may not be processed or may be delayed.